**GREAT CRANSLEY PARISH COUNCIL**

**Minutes of Parish Council meeting**

# **held at 7.00pm on 9 November 2023**

# **PRESENT:** Cllr Richard Barnwell

 Cllr Stuart Ablett

# Cllr Amanda Bussey

 Cllr Emily James

 Cllr Richard Smyth

 Cllr Colin Spickett

 Cllr David Whalley

 Jane Mann Parish Clerk

 NNC Cllr Jim Hakewill

 One member of the public

**23.97 APOLOGIES FOR ABSENCE**

Apologies were received from NNC Cllrs Cedwien Brown and Joseph Smyth.

**23.98 PUBLIC SESSION-** No items were received.

**23.99 DECLARATIONS OF INTEREST**

There were no declarations of interest. Cllr Barnwell reminded Councillors of the need to update the NNC register of interests, in particular property ownership and affiliation to groups and committees.

**23.100 APPROVAL OF MINUTES FROM THE LAST MEETING HELD ON 12 OCTOBER 2023**

The minutes from the last meeting were approved as accurate.

**23.101 PLANNING**

1. There have been three new applications received since the previous meeting, two of which were certificate applications. Certificate applications are to confirm a proposal or use are lawful and are not subject to consultation.
* 2023/0600 Mill Farm- a certificate of lawfulness relating to existing use for swimming lessons -no comments made.
* 2023/0663 Northfield Lodge-a certificate of lawfulness relating to existing use relating to agricultural clause on property -no comments made.
* 2023/0655 Silverhills Farm-Barn conversion to 5 dwellings. This application was discussed and it was felt that it was similar to the previous application, 2023/0297, which had been refused.  GCPC objected to the application on the same material grounds as before.
* 2023/0514 Unit 1 Bessemer Road- an extension had been requested to allow for discussion. Due to concerns raised on environmental health report GCPC objected to the application.
1. A decision was still outstanding on existing application, 2023/0566 Ragsdale, Church Lane.
2. There were no updates on planning enforcement issues raised.

**23.102 NEIGHBOURHOOD PLAN UPDATE**

Joanna Mowat was unable to attend the meeting. No further updates have been received.

**23.103 NORTHANTS COUNCILLORS’ REPORTS**

1. Cllr Brown had provided an update advising that she had requested that the wooden posts outside the village hall be replaced. She would follow this up again.
2. Cllr Brown provided an update advising that the conifers obstructing the light on Loddington Road would be cut back during w/c 13 November.
3. Cllr Hakewill advised that he had contacted Highways regarding the change of speed limit from Broughton to Cransley.

He also provided GCPC with an update on other NNC matters.

**23.104** **FINANCE:**

1. The clerk reported that the current financial situation at 6 November reconciled with bank balances.

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| --- |
| Neighbourhood Plan account  £1,810.25 |
| Treasurers account                  £10,334.78 |
| Contingency account                  £5,237.31 |
| **Total                                       £17,382.34** |

1. Previously authorised payments made following the last meeting were reported:
* AC Business Machines printing costs £46.20
* NCALC £57.60
* Turtle Engineering for bleed kit £108.98
* Clerk’s salary £375.97
* HMRC statutory deductions £94.00
* Clerk’s expenses for September £22.24
1. A schedule of payments due was authorised:
* Reimbursement for wreath
* AC Business Machines printing costs £15.36
* Clerk’s salary and HMRC statutory deductions October and backdated pay rise from April
* Clerk’s expenses for October
1. The Internal Controls Officer had been provided with accounts for six months.
2. The draft budget prepared by the clerk was reviewed and it was felt that contingencies should be put in place for clock repairs and maintenance work. The clerk will prepare a revised draft.

**23.105 Progress reports from previous meetings:**

1. The bleed kit was now in place, total costs were £108.98. Defibrillator contract to be renewed then remaining monies from donation to be put in contingency account for replacement items.
2. The Clerk provided an update on her progress with creation of the PC email addresses. It was hoped that the new email addresses could be fully used before the end of November.

**23.106 To receive an update from Parish Councillors on their specific roles:**

1. There were no outstanding Highways issue other than reported street light issues.
2. The new PC email addresses would need to go on the website.
3. The defibrillator was in order and was being checked twice each month. A decision was made on the annual option of the maintenance plan, costs £135 plus VAT.
4. Cllr Spickett was thanked for his update on his Police Liaison Representative role and for completion of the CommMiniBus survey.
5. Cllr James provided an update on footpaths advising that one public footpath is still not currently safely accessible due to horses kept on the land. Cllr Barnwell has now contacted the landowner who will resolve with his tenant.

**23.107 To receive an update on village matters:**

1. The craft fayre had been successful. Another planned event by CVMH over the next few months would be the pantomime.
2. The War Memorial land registration was still ongoing.

**23.108 To make arrangements for the laying of the wreath on Remembrance Day**

The purchase of a poppy wreath by Cllr Barnwell for Remembrance Day was approved. The memorial would be cleaned prior to the service.

**23.109 To consider Councillor’s training needs**

There were no training needs at present.

**23.110 Cransley Chronicle**

1. It was reported that only 25 residents now required a paper copy and 43 residents covering 37 addresses required an email copy. There had been some difficulty with some of the email addresses provided. Printing costs had reduced from £46.20 to £15.36, which included postage.
2. Items for the next Cransley Chronicle edition- Bleed kit update; Thank you to litter pickers; Some historic village information from Cllr Barnwell; Broughton playgroup and Christmas Greetings.
	1. **To receive agenda items for the next meeting**

None

**23.112 Date of next Parish Council meeting: 11 January 2024**

**The meeting closed at 8.35pm.**

Signed ………………………………..… Date ……………………