**GREAT CRANSLEY PARISH COUNCIL**

**Minutes of Parish Council meeting**

# **held at 7.00pm on 7 September 2023**

# **PRESENT:** Cllr Richard Barnwell

 Cllr Stuart Ablett

# Cllr Amanda Bussey

 Cllr Emily James

 Cllr Richard Smyth

 Cllr Colin Spickett

 Cllr David Whalley

 Jane Mann Parish Clerk (remote attendance)

 Three members of the public

**23.67 APOLOGIES FOR ABSENCE**

Apologies were received from NNCs Cllrs Cedwien Brown and Joseph Smyth.

**23.68 PUBLIC SESSION**

The residents of Mill Farm addressed Councillors regarding their proposed new planning applications. It was explained that there would be a separate application relating to the use of the swimming pool for swimming lessons as well as the application for the glamping pods. They wished to clarify that the pods were for short-term rental only. Cllr Barnwell reminded Councillors that they only make comments when an actual application was submitted.

**23.69 DECLARATIONS OF INTEREST**

There were no declarations of interest. Cllr Barnwell reminded Councillors of the need to update the NNC register of interests, in particular property ownership and affiliation to groups and committees.

**23.70 APPROVAL OF MINUTES FROM THE LAST MEETING HELD ON 13 JULY 2023**

The minutes from the last meeting were approved as accurate.

**23.71 PLANNING**

1. There had been one new application received since the previous meeting 2023/0415 Unit 1 Bessemer Road, which was approved on 5 September.
2. No decisions were outstanding on existing applications.
3. There were no updates on planning enforcement issues raised.

**23.72 NEIGHBOURHOOD PLAN UPDATE**

Joanna Mowat provided an update on the Neighbourhood Plan explaining that the next stage of the plan would require Parish Council involvement.

**23.73 NORTHANTS COUNCILLORS’ REPORTS**

Cllr Cedwien Brown provided an update to the clerk advising that she had requested that the wooden posts outside the village hall be replaced. Cllr Jim Hakewill had already organised for the broken sign and manhole cover outside the bungalows on Bridle Way to be replaced.

**23.74** **FINANCE:**

1. The clerk reported that following the receipt of the VAT reclaim of £1275.02 the current financial situation at 4 September reconciled with bank balances.

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| Neighbourhood Plan account  £702.39 |
| Treasurers account                  £12,684.30  |
| Contingency account                  £5,227.61 |
| **Total                                       £18,614.30** |

£1,106.12 of this reclaim related to the Neighbourhood plan. The clerk received approval for these funds to be moved from the Treasurers account across to the Neighbourhood plan account.

1. Previously authorised payments made following the last meeting were reported:

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| 25/07/2023 | CVMH £99.50 |
| 25/07/2023 | AC Business Machines £46.20 |
| 25/07/2023 | CPRE £15.00 |
| 28/07/2023 | Clerk’s salary £375.97 |
| 28/07/2023 | HMRC statutory deductions £94.00 |
| 28/07/2023 | Jane Mann wfh and printing £22.24 |
| 07/08/2023 | ICO £35.00 |
| 22/08/2023 | AC Business Machines £46.20 |
| 22/08/2023 | Clerk’s salary £375.97 |
| 22/08/2023 | HMRC statutory deductions £94.00 |
| 22/08/2023 | Jane Mann wfh and printing £22.24 |
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1. A schedule of payments due was authorised:
* AC Business Machines printing costs £46.20
* Clerk’s salary and HMRC deductions September
* Clerk’s expenses for September

**23.75 Progress reports from previous meetings:**

1. Cllr Bussey was still awaiting the costs for the bleed kits and cabinets. **Action Point AB**
2. The Clerk provided an update on her progress with creation of the PC email addresses.

**22.76 To receive an update from Parish Councillors on their specific roles:**

1. There was one outstanding Highways issue. **Action Point JM to contact Joseph Smyth**
2. The website was in order.
3. The defibrillator was in order.
4. Cllr Spickett was thanked for his update in his Police Liaison Representative role.
5. Cllr James provided an update on footpaths advising that one public footpath is not currently safely accessible due to the horses kept on the land. There had been previous complaints received following a member of the public being bitten by one of the horses. **Action point RB will contact land owner again who sub-lets the land to the horse owners.**

**23.77 To receive an update on village matters:**

1. It was reported that despite the lower number of entries the village show raised £500.
2. The War Memorial land registration was still ongoing.
	1. **To consider Councillor’s training needs**

Cllr James attended induction training in September. Cllrs Barnwell and James will attend the NCALC conference on Saturday 7 October 2023.

**22.79 Cransley Chronicle**

1. Clllr Bussey reported that as from October only 22 residents required a paper copy and 50 residents required an email copy. A discussion arose regarding the printing and distribution of the paper copies.  It was recognised that timings would have to be relaxed especially around bank holidays and shorter months.  Cllr Smyth would enquire as to whether the paper copies could be posted direct to the distributors, who would require a revised distribution list.
2. Items for the next Cransley Chronicle edition- Councillor’s email addresses and flower show.

**23.80 To receive agenda items for the next meeting**

Cllr James requested an agenda item on Councillor visibility and website accessibility.

Cllr Smyth requested an update From NNC on the change of speed limit from Broughton to Cransley.

* 1. **Date of next Parish Council meeting: 12 October**

**The meeting closed at 8.03 pm.**

Signed ………………………………..… Date ……………………