**GREAT CRANSLEY PARISH COUNCIL**

**Minutes of Parish Council meeting**

# **held at 7.00pm on 13th July 2023**

# **PRESENT:** Cllr Richard Barnwell

# Cllr Stuart Ablett

# Cllr Amanda Bussey

Cllr Emily James

Jane Mann Parish Clerk

One member of the public(part)

**23.44 APOLOGIES FOR ABSENCE**

Apologies received from Cllr David Whalley, Cllr Richard Smyth and Cllr Colin Spickett were accepted.

In addition, apologies were received from NNCs Cllr Cedwien Brown and Cllr Joseph Smyth.

**23.45 PUBLIC SESSION**

Joanna Mowatt provided an update on some village hall matters. She advised that following a village hall meeting it had been decided with immediate effect to stop charging for the Parish Council’s use of the facilities. With regards the internet installation it was hoped that the Parish Council would make a contribution of 50% of the installation charge of £199.

Joanna advised that there was no further update on the Neighbourhood Plan.

**23.46 DECLARATIONS OF INTEREST**

Declarations of interest were received From Cllr Bussey regarding planning application 2022/0543 and Cllr Barnwell regarding village hall financial matters.

**23.47 APPROVAL OF MINUTES FROM THE LAST MEETING HELD ON 8 JUNE 2023**

The minutes from the last meeting were approved as accurate and signed by the Chairman.

**23.48 PLANNING**

1. A new application had been received for tree work in Church Lane 2023/0399-no comments.
2. An update was received on existing applications:

* The proposed development in Church Lane, Great Cransley 2022/0543- Councillors raised concerns regarding delays with this planning application. **Action point JM to follow up.**
* Glamping pods at Mill Farm 2022/0804 -application had been refused.
* Silverhills Farm 2023/0297 -application had been refused.

1. To receive an update on other planning enforcement issues raised:

* The livery business- no further update.

1. Cllr Barnwell provided an update following attendance at CPRE Planning Roadshow. The power point presentation had been shared with Councillors.

**23.49 NEIGHBOURHOOD PLAN UPDATE**

See public session.

**23.50 NORTHANTS COUNCILLORS’ REPORTS**

There were no NNC Councillors present. Cllr Barnwell provided an update following attendance at the 2050 Conference.

**23.51** **FINANCE:**

1. The clerk reported that following the receipt of the donation from the Three Cranes, £480.00 the current financial situation at 10 July reconciled with bank balances:

|  |
| --- |
| Neighbourhood Plan account  £701.39 |
| Treasurers account                  £12,635.60 |
| Contingency account                  £5,220.20 |
| **Total                                       £18,557.19** |

1. Previously authorised payments made following the last meeting were reported:

* 19 June-AC Business Machines printing costs £46.20
* 19 June- Village Hall hire £120
* 3 July-Clerk’s salary £375.97
* 3 July -Clerk’s HMRC statutory deductions £94.00
* 3 July-Clerk's expenses £22.24

1. A schedule of payments was authorised:

* Information Commissioner £40.00
* CPRE roadshow 15.00
* AC Business Machines printing costs £46.20

**23.52 GOVERNANCE**:

Policies were reviewed and approved:

* Standing orders
* Financial Regulations
* Scheme of Delegation
* Risk assessment policy
* Internal controls procedure
* NNC Code of Conduct policy

In addition, Cllr Emily James completed her NNC Code of Conduct

Councillors were reminded about updating their register of interests. **Action point JM-reminder.**

**23.53 Progress reports from previous meetings:**

Cllr Bussey would ascertain the costs for the bleed kits and cabinets and report to Councillors. **Action point AB.**

**22.54 Highways and street lighting issues**

Cllr Bussey provided an update advising that repairs were needed to posts outside the village hall and the sign outside the bungalows in Bridle Way. **Action point JM to follow up.**

A resident had reported that the new lighting in Bridle Way was not powerful. Concerns were raised about cars parked inconsiderately in Church Lane. **Action point JM-reminder in Cransley Chronicle.**

**23.55 To receive an update on CVMHC**

Councillors discussed and approved making a contribution to internet charges. Proposed Cllr Bussey and seconded Cllr James. Cllr Barnwell provided an update on other village hall matters.

* 1. **To receive an update on the website**

Cllr Whalley was not present.

* 1. **To consider and approve use of Parish Council email addresses**

The Clerk provided some background on the need for Parish Council specific email addresses. This was proposed by Cllr Barnwell and seconded by Cllr James. **Action point JM to follow up.**

**23.58 To receive an update on the defibrillator**

Cllr Ablett reported that the defibrillator was in order.

**23.59 To receive an update on the Three Cranes**

It was reported that the Three Cranes was being well supported.

* 1. **To receive an update on the War Memorial land registration**

Cllr Barnwell advised that a further application would need to be made in the future. He advised that cleaning chemicals were available for moss removal.

* 1. **To receive an update from the Police Liaison Representative**

Cllr Spickett was thanked for his report, which was circulated prior to his holiday.

* 1. **To consider Councillor’s training needs**

Cllr James has been booked onto induction training in November.

* 1. **To complete unitary survey**

Councillors completed the unitary survey.

**22.64 To receive items for the next Cransley Chronicle edition**

Considerate car parking in Church Lane and reminder about changes to Cransley Chronicle.

**23.65 To receive agenda items for the next meeting**

Further policy documents required approval. **Action point JM.**

* 1. **Date of next Parish Council meeting 14 September**

**The meeting closed at 8.43 pm.**

Signed ………………………………..… Date ……………………