**GREAT CRANSLEY PARISH COUNCIL**

**Minutes of Parish Council meeting**

# **held at 7.00pm on 8 June 2023**

# **PRESENT:** Cllr Richard Barnwell

# Cllr Stuart Ablett

# Cllr Amanda Bussey

Cllr Richard Smyth

Cllr Colin Spickett

Cllr David Whalley -arrived at 7.43pm

Jane Mann Parish Clerk

NNC Cllr Jim Hakewill

Three members of the public

**23.22 APOLOGIES FOR ABSENCE**

Cllr David Whalley advised that he would be late, arriving at 7.43pm.

Apologies were received from NNC Cllrs Cedwien Brown and Joseph Smyth.

**23.23 PUBLIC SESSION**

A member of the public raised concerns that residents who had no internet access would be disadvantaged if they did not have paper copies of the Cransley Chronicle. It was clarified that those residents who would prefer a paper copy and had requested this would continue to receive this.

**23.24 DECLARATIONS OF INTEREST**

Declarations of interest were received From Cllrs Bussey and Smyth regarding planning application 2022/0543.

**23.25 APPROVAL OF MINUTES FROM THE LAST MEETING HELD ON 11 MAY 2023**

The minutes from the last meeting were approved as accurate and signed by the Chairman.

**23.26 PLANNING**

The clerk reported that she had been made aware of a new application for Silverhills Farm which had been incorrectly registered as Broughton. This application related to conversion of two barns to five dwellings. As the response deadline was 12 June this application was reviewed and the outcome was that there were concerns about the change of use from agricultural to residential. Also, concerns were raised regarding highways issues and access to infrastructure as the location was near to the village boundary. Cllr Bussey proposed that there should be an objection to the application, seconded by Cllr Smyth. This motion was agreed by other Councillors.

The clerk advised that renotifications had been received for Mill Farm 2022/0804 (supporting statement) and Church Lane 2022/0543 (archaeology report). Following discussion, it was agreed that this new information did not change the Parish Council’s original objections. In addition, with regards Church Lane the report heightened original concerns raised.

It was reported that the application for Cranthorpe House 2023/0180 had been approved.

**Action point-Clerk to respond to Planning on new application and both re-notifications.**

There was no update provided by Planning on the livery business as yet.

**23.27 NEIGHBOURHOOD PLAN UPDATE**

Joanna Mowatt provided an update on the Neighbourhood Plan advising that the recent walks had been well supported and had allowed for further information gathering. She requested that the Committee is kept up to date on planning information which may affect the Neighbourhood Plan.

**23.28 NORTHANTS COUNCILLORS’ REPORTS**

NNC Cllr Hakewill provided an update on NNC matters. He reminded Councillors of the ongoing boundary review. In addition, he reported that following an incident at the traveller’s site a temporary electricity supply was to be installed. This would not affect the legislative process.

**23.29** **FINANCE:**

1. The clerk reported that following the receipt of the precept, £11,500 and movement of funds to the contingency account the current financial situation at 6 June reconciled with bank balances:

|  |
| --- |
| Neighbourhood Plan account  £700.94 |
| Treasurers account                  £13,294.01 |
| Contingency account                  £4,737.29 |
| **Total                                       £18,732.24** |

1. Cllr Smyth was re- appointed as internal control officer.
2. Bank signatories were re-approved. **Action point- Clerk would need to remove Kevin Burton**.
3. A list of due payments that arose on a regular basis were presented to Councillors and these were authorised for the year ahead provided that budgetary controls were adhered to:

* Clerk's salary and statutory deductions
* Clerk's expenses- working from home allowance £20 per month, stationery and printing
* Insurance
* NALC, ICO and ACRE subscriptions
* Messenger printing costs
* Poppy wreath
* Village Hall hire
* Training costs

1. A schedule of payments due were authorised:

* Clerk’s June gross salary including statutory deductions £469.97
* Clerk's expenses £22.24
* Cransley Chronicle £46.20
* Village Hall hire £120

**23.30 GOVERNANCE**:

GCPC certified themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 and AGAR form 2 was therefore completed and audit document were approved:

1. The Annual Governance Statement for 2022/23 was approved.
2. The Annual Accounting Statement for 2022/23 was approved.
3. The Internal Audit report was received and recommendations were noted.
4. The Exercise of Public rights would be 12 June-21 July 2023.
5. The certificate of exemption was approved.
   1. **Progress reports from previous meetings:**
6. As there had been no interest following the request for assistance with the local speed watch initiative it was decided not to continue with this initiative.
7. Cllr Barnwell had received £480 from the Coronation raffle, which would be used for the bleed control kit. **Action point-RB would write on behalf of GCPC to thank the Three Cranes**.
8. The clerk had received an update on the Loam works from NNC Cllr Brown.

**22.32 Parish Council vacancies:**

1. The Chair called for nominations for the Parish Council vacancy. Emily James was proposed by Cllr Bussey and seconded by Cllr Whalley. A declaration of acceptance of office was completed.
2. Parish Councillor roles were confirmed and vacancies filled:

Internal Control Officer- Cllr Smyth

Highways- Cllr Bussey

Police Liaison Representative- Cllr Spickett

Footpath warden- Cllr James

Defibrillator- Cllr Ablett

Website – Cllr Whalley

* 1. **Highways and street lighting issues**

It was reported that potholes had been repaired but work was still required at 21 Loddington Road.

**23.34 To receive an update on CVMHC**

Cllr Barnwell reported that quotes were being sought for the car park and that internet had now been installed. A request was made for assistance from the Parish Council for the installation costs. Cllr Bussey queried whether powers were in place for this. **Action point-The clerk would check this.**

* 1. **To receive an update on the website**

Cllr Whalley reported that earlier problems had been resolved.

* 1. **To receive an update on the defibrillator**

Cllr Ablett reported that the defibrillator was in order.

* 1. **To receive an update on the Three Cranes**

It was reported that the Three Cranes was being well supported.

* 1. **To receive an update on the War Memorial land registration**

Cllr Barnwell advised that a further application would need to be made in the future.

* 1. **To receive an update from the Police Liaison Representative**

Cllr Spickett was thanked for his report.

* 1. **To consider Councillor’s training needs**

Cllr James would require some initial training. **Action point-clerk to arrange training.**

* 1. **To receive items for the next Cransley Chronicle edition**

New Councillor, Parish Council roles, reminder about changes to Cransley Chronicle.

* 1. **To receive agenda items for the next meeting**

Arrangements for Councillor’s away day.

* 1. **Date of next Parish Council meeting 13 July**

**The meeting closed at 8.17 pm.**

Signed ………………………………..… Date ……………………