**GREAT CRANSLEY PARISH COUNCIL**

**Minutes of Parish Council meeting held on 11 May 2023**

**PRESENT:** Cllr Richard Barnwell

Cllr Stuart Ablett

Cllr Kevin Burton

 Cllr Amanda Bussey

Cllr Colin Spickett

Cllr David Whalley

 Jane Mann Parish Clerk

 NNC Cllr Jim Hakewill

 Revd Nicki Hobbs

 Joanna Mowat Neighbourhood Plan Chair

* 1. **Apologies for absence**

Apologies were received from Cllr Smyth and NNC Cllrs Brown and Smyth.

* 1. **Public session- 5 minutes**

No items were raised.

* 1. **Declarations of interest:**

Councillors were reminded of the need to update their register of interests.

There were no declarations of interest.

* 1. **Approval of the minutes from the last meeting held on Thursday 13 April 2023**

The minutes from the meeting held on 13 April were approved as accurate and signed by the Chairman.

* 1. **Planning:**

A new application 2023/0180 Cranthorpe House, Northfield Road, Great Cransley was reviewed. Concerns from a resident had previously been brought to the attention of the Parish Council. These concerns were discussed and it was decided to object to this application on the grounds that there were several material considerations that needed addressing.

An update was received on existing applications:

* The proposed development in Church Lane 2022/0543-awaiting decision
* Glamping pods at Mill Farm 2022/0804-awaiting decision
* 1 Church Lane 2023/0089 and 2023/0090- these applications were approved earlier that day.

To receive an update on other planning enforcement issues raised:

* There was no further update on the livery business
	1. **Finance:**

**Current financial situation**

The clerk referred to the accounting spreadsheet, reporting that the current financial situation as at 9 May reconciled with bank balances:

Neighbourhood Plan account  £700.54

Treasurers account                  £17,259.55

Contingency account                    £1,886.22

**Total                                      £19,846.31**

Now that the precept of £11,500 had been received contingencies could be moved It was resolved to move £2,850 to the Contingency account.

**To receive an update on internal audit and year end procedures**

The clerk provided an update on the internal audit and recommendations made. As a result, the Parish Council retrospectively approved the following payments, previously paid by cheque:

25/06/22 NCALC subs £491.28

25/06/22 ICO                 £40.00

25/06/22 NACRE           £40.00

It was agreed to look at pre-approval of budgeted expenditure, which would assist with reporting of salary and HMRC deductions. **Action point for next meeting**

**To receive and approve outstanding payments to be made by BACS**

Jane Mann gross salary for May including statutory deductions £469.97

Clerk’s expenses £22.24

Printing costs for May Cransley Chronicle (awaiting invoice)

Village Hall annual rental costs (awaiting invoice)

**To review and approve assets register**

The assets register was reviewed and approved.

**To approve renewal of insurance cover**

Insurance cover and payment to Zurich Insurance of £577.13 was approved.

* 1. **Progress reports from previous meetings:**

**Speed watch initiative**

Due to lack of response this would be re-advertised in the Cransley Chronicle.

**Bleed control kit**

The proceeds from the Coronation raffle at the Three Cranes would fund this equipment.

* 1. **To receive an update on the defibrillator and consider renewing maintenance plan**

Renewal of the maintenance plan was approved.

* 1. **To receive an update on the Three Cranes**

The Coronation events were very successful. The new owners were thanked for their support.

* 1. **To receive an update on the War Memorial land registration** This was ongoing.
	2. **To consider Councillor’s training needs-**no requirements at present.
	3. **To receive an update and proposals for the future of Cransley Chronicle**

Cllr Bussey reported that only 26 residents confirmed their choice of how they wished to receive the Cransley Chronicle. A further article would be published outlining the future of the newsletter.

**Items for the next Cransley Chronicle edition:** Link to Neighbourhood Plan, speed watch initiative,

Coronation, bleed kit, Three Cranes, pothole information, future editions, PC vacancies.

* 1. **To receive agenda items for the next meeting**

Pre-approval of expenditure, confirm PC positions.

**23.21 Date of next Parish Council meeting**- 8 June 2023

**Jane Mann**

**12 May 2023**